



Children's Garden Preschool Scholarship Policy and Procedure

1. All families whom meet the income eligibility requirement as set by state and federal guidelines are invited to apply for state funded scholarships. Please check your eligibility for your family size income based on [the chart](#) (go to 200%) FPL guidelines).
2. When families meet the financial eligibility requirements, they will complete the Children's Garden Preschool Scholarship Application form. This application will include their most recent Federal Income Tax Returns for all adult wage earners in applicable households. If you do not file an IRS tax form 1040 and receive only non-taxable income, please submit documentation/verification of your non-taxable income. All other sources of supplemental childcare or preschool funding (i.e. early intervention, Head Start, etc.) must be fully disclosed to determine and maintain eligibility.
3. Scholarship Application period is July 15 to August 15. Once application have been received by the Scholarship Committee, they will be reviewed to determine eligibility and funds allocation by mid to late August.
4. The scholarship amount that each family receives depends on the number of families who apply. Families who submit their application after the deadline cannot be guaranteed funding.
5. Scholarship awards typically range between 35-50% fo the regular attendance fee. The family will be responsible for the remainder of the fee.
6. If families are struggling to meet their financial obligation, Children's Garden has various work-trade opportunities which can be arranged on an individual basis with Mari.
7. If eligible families can contribute more than their required amount, excess money will go into a separate scholarship fund which will be administered at the discretion of the Scholarship Committee.
8. When reviewing applications, the committee may take into consideration and give priority to the following: Multiple siblings attending the Children's Garden Preschool; Single parenting; Parents in school; Parents' unemployment.
9. Children's Garden is required to monitor children's developmental progress twice per year as part of the scholarship contract with Blue Ridge Partnership For Children. Bank Street Pre and Post Assessment Tool is used for this.
10. Families will be awarded a scholarship for one school year. They will need to reapply each subsequent year, and the scholarship award may differ from year to year depending on the previously mentioned variables.
11. Children's Garden will receive a reimbursement from Blue Ridge Partnership For Children once the monthly paperwork has been submitted.
12. Scholarship awards shall be made without regard to race, color, religious creed, disability, ancestry, national origin, sex, or limited English proficiency in accordance with applicable laws.
13. All application information will be maintained by Children's Garden Preschool Scholarship Committee in the strictest of confidentiality and will not be used for purposes other than application for the scholarship and providing required reports to the state.

Signature of Parent(s) or Guardian(s):

I/We certify that I/we have read and agree to abide by the guidelines as stated above.

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Scholarship Application

Child's Name (Last Name)_____ (First Name)_____ (Middle Initial)_____

Date of Birth ___/___/___ Age_____

Street Address _____ City _____ State _____ Zip _____

Telephone (____) _____

Has child received scholarship previously? ___ Yes ___ No

Child lives with: ___ Mother ___ Father ___ Foster ___ Other (please indicate who) _____

Who may we contact regarding application?

Name: _____ Relationship: _____ Phone Number: (____) _____

Mother/Guardian's Name _____

Address if different than above _____

Day Phone _____ Evening Phone _____

Email Address _____

Father/Guardian's Name _____

Address if different than above _____

Day Phone _____ Evening Phone _____

Email Address _____

Preschool Enrollment Information

What is requested start date? ___/___/___

Is the child currently receiving any subsidized child care/ preschool funding? ___ Yes ___ No Source? _____

Which services are you requesting a scholarship for? ___ Summer ___ School Year

Please check if the following situation(s) apply: ___ Single Parenting ___ Multiple children enrolled at
Children's Garden ___ Parents' in school ___ Parents unemployment

Household Information:

Please attach copies of most recent Federal Income Tax Returns for all adult wage earners

Number of People in Household: ___ Number of Adults: ___ Number of Children: ___

Notes: _____

Mail/Deliver to:

The Children's Garden Preschool Scholarship Program

597 Seven Mile Ridge Rd. Burnsville, NC 28714

Internal Use Only: Date Received: ___/___/___